

# SUMMARY OF MAJOR ACTION AND DISCUSSION ITEMS

## eiNetwork Technology Council Meeting November 14, 2008

**Members present:** Mike Nangia, Joseph Marrone, Melanie Myers, Samuel Taylor, Jeremy White, Ernie Williams, Dan Waksman and Rebecca Serey

**Visitors:** Mary Coyle, Marilyn Jenkins and Mary Frances Cooper

**Welcome** - Mr. Nangia welcomed the members and everyone introduced themselves.

**Review of Charge for Technology Council** – Mr. Nangia passed out the ACLA taskforce charge that was developed in June. Ms. Myers requested that a section five be added to provide education for libraries to help raise awareness about opportunities, and understand the ramifications and costs associated with decisions. The Technology Council agreed to meet monthly for 90 minutes to get the process up and running.

**Discussion of Process for Input** - The members discussed what process should be in place for libraries to submit requests and the process for collecting the information for review by the Technology Council. The Technology Council will help determine if the request is cost efficient and technically viable, as well as identify what resources are required including space, bandwidth requirements, network and privacy issues. The Technology Council should also determine if the need fits the mission of the eiNetwork. The Technology Council can help define standards. A suggestion was made that the Technology Council should host forums twice a year to educate and solicit technology request from libraries. Dr. Marrone, Ms. Serey, Ms. Myers, Ms. Jenkins, and Mr. Nangia will meet to develop a draft the process for review.

There was also discussion about assigning a member of the council to help the library develop the proposal and function as a sponsor. The need to accept local decision making of individual libraries was also discussed.

In order for the Technology Council to be able to determine what new technologies to look at, the members agreed that each library should have a Technology Plan. A form can be developed in the form of a check list for smaller libraries to assist them with this process.

### **Technology Discussion**

**Vista** – The Technology Council unanimously agreed to hold off implementation of Vista unless a compelling reason could be identified (such as a specific application) that would necessitate the change.

**Zero Touch PC Management** – Ms. Serey explained that the eiNetwork staff is moving forward with the Zero Touch PC Management as this is instrumental in moving to outsource the Help Desk and PC Security Administration.

**Outsource Update** – Ms. Serey reported that a Request for Proposal (RFP) was sent to six vendors. The RFP covered four major areas for bid; Network Administration, Server Administration, PC Security Administration and Help Desk Services. Bids are due November 19th. Ms. Serey indicated that the Technology Council could assist with the transition plan.

**Encore** - Ms. Serey reported that the eiNetwork work on this project is completed.

**Preliminary items for Year 2009** – Ms. Myers inquired about the 2009 Budget as there was no increase to the RAD funding in 2009 and what are the new initiatives on the table.

**Next Meeting** – Friday, December 12th - location to be determined

Submitted by

Mary Coyle, eiNetwork

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