

*Dear subscriber,  
The November 2006 newsletter of the Namm Business Center at Carnegie Library of Pittsburgh – Squirrel Hill is available below. We hope our information and services can be of value to you, your friends and colleagues.*

## **Wednesday Business Programs for November 2006**

November 8, 2006, 10:15 AM – 11:00 AM

### **Investment fraud and scams.**

Learn how to identify and avoid them.

*Presented by the Pennsylvania Securities Commission*

November 15, 2006, 10:15 AM– 11:00 AM

### **Where there's a *Will* there's a way.**

Prepare your estate your way or others will prepare it their way.

Presented by Cheryl Anwar, Esq.

**Also don't miss the business programs at Carnegie Library of Pittsburgh, Downtown & Business:**

[www.carnegielibrary.org/locations/downtown/programs.cfm](http://www.carnegielibrary.org/locations/downtown/programs.cfm)

## **Database of the Month:**

Get all articles published in the **New York Times** from January 2000 – to the present at [www.carnegielibrary.org/subject/databases/#newspapers](http://www.carnegielibrary.org/subject/databases/#newspapers) (remote access with your library card #)

## **Selected New Business Books in Squirrel Hill:**

You can reserve titles at: <http://catalog.einetwork.net/search>

**6 habits of highly effective bosses** by Stephen E. Kohn and Vincent D. O'Connell, 2005.

**A thousand barrels a second. On the coming oil break and the challenges facing an energy dependent world** by Peter Tertzakian , 2006.

**Alignment. Using the balanced scorecard to create corporate synergies** by Robert S. Kaplan and David P. Norton, 2006.

**Bargaining for advantage. Negotiation strategies for reasonable people by Richard Shell, 2006.**

**Business math demystified by Allan G. Bluman, 2006**

**Effective fundraising for nonprofits. Real-world strategies that work by Ilona Bray, 2005.**

**Fast Company's greatest hits. Ten years of the most innovative ideas in business, edited by Mark N. Vamos and David Lidsky, 2006.**

**Financial and business statements by George T. Friedlab and Franklin J. Plewa, 2006.**

**Futureshop. How the new auction culture will revolutionize the way we buy, sell, and get the things we really want by Daniel Nissanoff, 2006.**

**How to make money online with eBay, Yahoo!, and Google. A step-by-step guide to using three online services to make one successful business, Peter Kent and Jill K. Finlayson, 2006.**

**How to write a business plan by Brian Finch, 2006.**

**Inside every woman. Using the 10 strengths you didn't know you had to get the career and life you want now by Vickie L. Milazzo, 2006.**

**Leading from the front. No excuse leadership tactics for women by Angie Morgan and Courtney Lynch, 2006.**

**Perfect phrases for managers and supervisors. Hundreds of ready-to-use phrases for any management situation by Meryl Runion, 2006.**

**Power of the purse. How smart businesses are adapting to the world's most important consumers - women by Fara Warner, 2006.**

**Retail in detail by Ronald L. Bond, 2005.**

**Running Meetings. Expert solutions to everyday challenges. Set agendas, energize people, manage conflict and stay on time. Pocket Mentor, Harvard Business School Press, 2006.**

**Selling on eBay. How to start, manage, and maximize a successful eBay business by Sonia Weiss, 2006.**

**Stop whining and start winning. Eight surefire ways for women to thrive in business by Holly Dickinson Shepard, 2005.**

**The new American workplace. by James O'Toole and Edward E. Lawler, Jr., 2006.**

**SCORE counselors are available with excellent advice for anyone starting a business or expanding one, 10 am – 3 pm,**

**Mondays in Squirrel Hill and Thursdays at Downtown & Business (612 Smithfield St.)**

**We welcome your comments and questions submitted to:  
squirrelhill@carnegielibrary.org**

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**Hours:**

**Mon-Wed, 10-7**

**Thu-Sat, 10-5**

**Sun, 1-5**

**“When there was an important job to be done, Everybody was asked to do it. Anybody could have done it, but Nobody did. Somebody got angry about that because it was Everybody's job. Everybody thought Anybody could do it, but Nobody realized that Everybody wouldn't do it. Consequently, it wound up that Nobody told Anybody, so Everybody blamed Somebody.”**

***Anonymous***