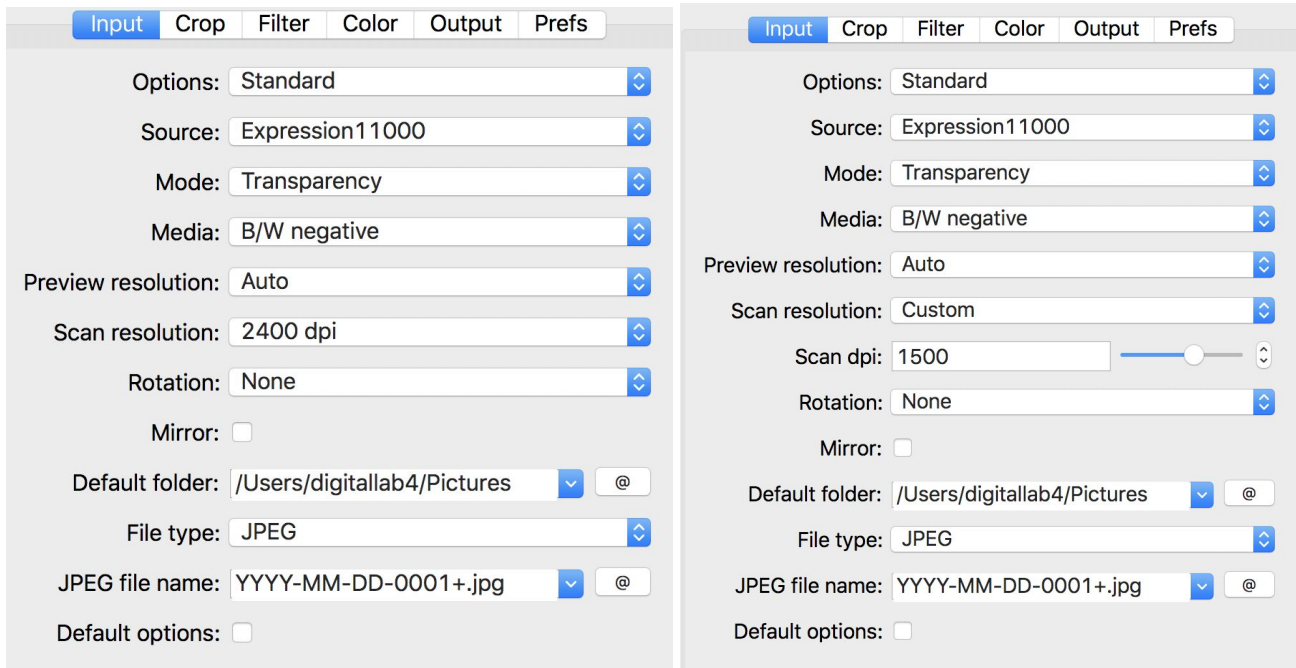


# VueScan Settings for Scanning

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# B&W Negative



**Options** - Standard

**Source** - Expression11000

**Mode** - Transparency

**Media** - B&W Negative

**Preview resolution** - Auto

**Scan resolution** - dependant on size, you can choose "Custom"

**Scan dpi** - if you choose "Custom" you will need to enter the DPI

*Resolution recommendations*

*B&W Negative (35mm to 4"x5") - 2400 dpi*

*B&W Negative (larger than 4"x5") - 1500 dpi*

**Rotation** - None

**Mirror** - don't check

**Default folder** - where you will save the images. Click @ button to navigate to the location where you would like to save your images, such as an external drive or folder on desktop. See page 9 in the Scanning Guide in the *blue* binder for details.

**File type** - the output type (JPG, TIF, PDF)

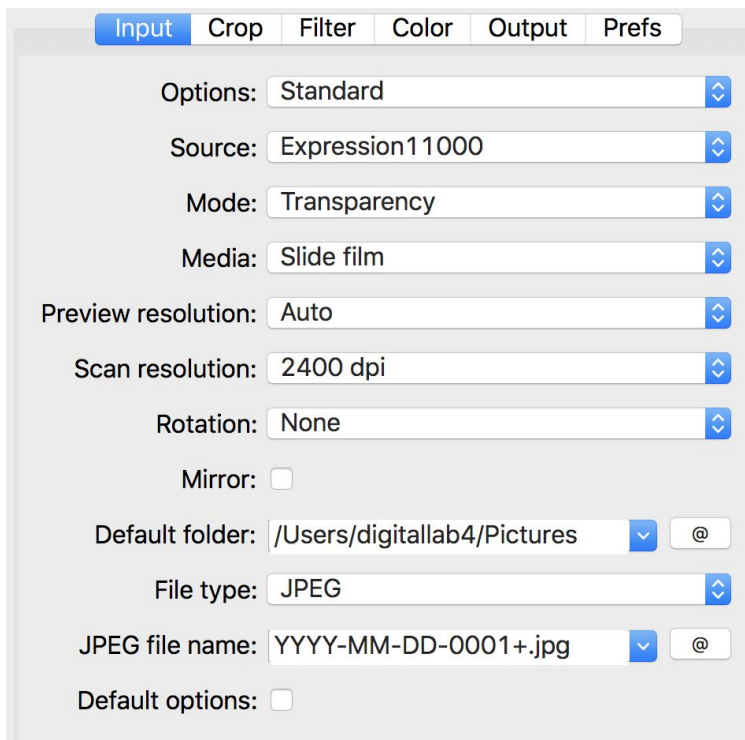
*File type recommendations*

*TIF or JPG*

**Filename** - the name of the file. You need to create a unique filename for each image. You can change the filename everytime you scan or you can use the software's automatic sequential number system. You will create a base word such as *wedding2018* and then add *-001+* and you will have a unique name each time. See the File Naming Guide in the *blue* binder for details.

Ex: *wedding2018-001.jpg*, *wedding2018-002.jpg* and so on

# Slides



**Options** - Standard

**Source** - Expression11000

**Mode** - Transparency

**Media** - Slide Film

**Preview resolution** - Auto

**Scan resolution** - dependant on size, you can choose "Custom"

**Scan dpi** - if you choose "Custom" you will need to enter the DPI

*Resolution recommendations*

*35mm slide - 2400 dpi*

**Rotation** - None

**Mirror** - don't check

**Default folder** - where you will save the images. Click @ button to navigate to the location where you would like to save your images, such as an external drive or folder on desktop. See page 9 in the Scanning Guide in the *blue* binder for details.

**File type** - the output type (JPG, TIF, PDF)

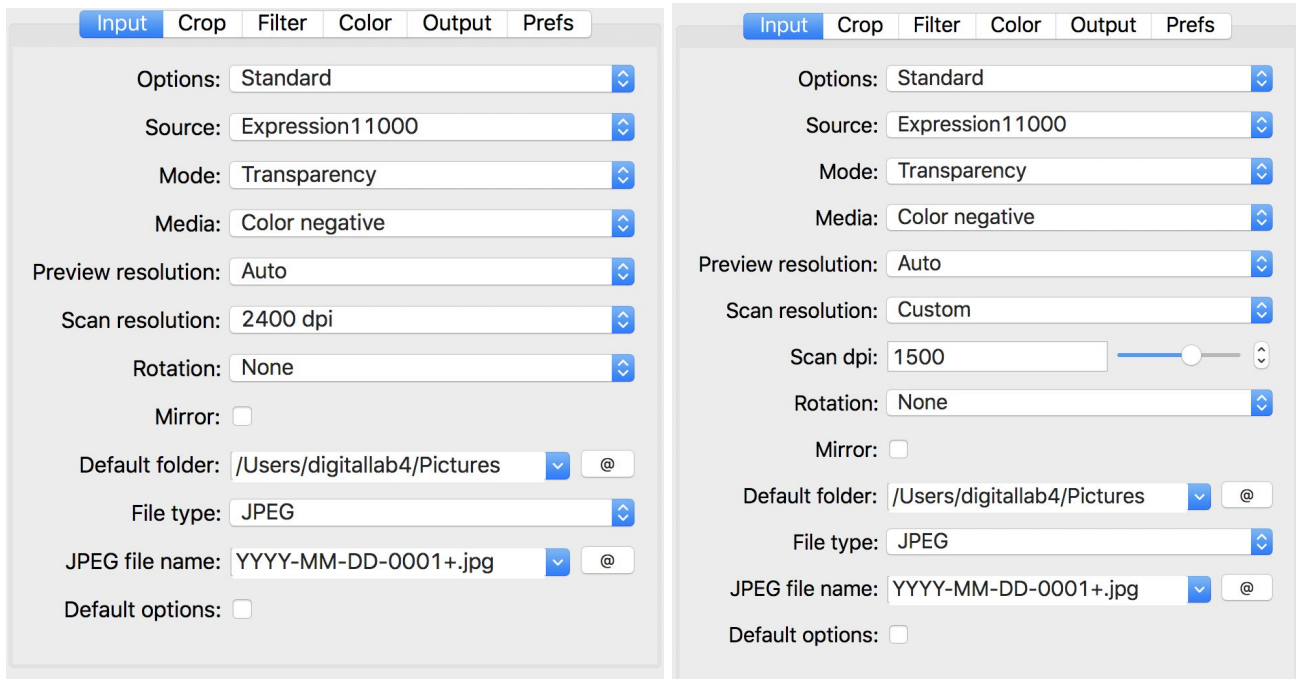
*File type recommendations*

*TIF or JPG*

**Filename** - the name of the file. You need to create a unique filename for each image. You can change the filename everytime you scan or you can use the software's automatic sequential number system. You will create a base word such as *wedding2018* and then add *-001+* and you will have a unique name each time. See the File Naming Guide in the *blue* binder for details.

Ex: *wedding2018-001.jpg*, *wedding2018-002.jpg* and so on

# Color Negative



**Options** - Standard

**Source** - Expression11000

**Mode** - Transparency

**Media** - Color Negative

**Preview resolution** - Auto

**Scan resolution** - dependant on size, you can choose "Custom"

**Scan dpi** - if you choose "Custom" you will need to enter the DPI

*Resolution recommendations*

*Color Negative (35mm to 4"x5") - 2400 dpi*

*Color Negative (larger than 4"x5") - 1500 dpi*

**Rotation** - None

**Mirror** - don't check

**Default folder** - where you will save the images. Click @ button to navigate to the location where you would like to save your images, such as an external drive or folder on desktop. See page 9 in the Scanning Guide in the *blue* binder for details.

**File type** - the output type (JPG, TIF, PDF)

*File type recommendations*

*TIF or JPG*

**Filename** - the name of the file. You need to create a unique filename for each image. You can change the filename everytime you scan or you can use the software's automatic sequential number system. You will create a base word such as *wedding2018* and then add *-001+* and you will have a unique name each time. See the File Naming Guide in the *blue* binder for details.

Ex: *wedding2018-001.jpg*, *wedding2018-002.jpg* and so on

# Color photo

Input Crop Filter Color Output Prefs

Options: Standard

Source: Expression11000

Mode: Flatbed

Media: Color

Media size: Maximum

Preview resolution: Auto

Scan resolution: 400 dpi

Rotation: None

Mirror:

Default folder: /Users/digitalab4/Pictures @

File type: JPEG

JPEG file name: YYYY-MM-DD-0001+.jpg @

Default options:

**Options** - Standard

**Source** - Expression11000

**Mode** - Flatbed

**Media** - Color

**Media size** - Maximum

**Scan resolution** - dependant on size, you can choose "Custom"

**Scan dpi** - if you choose "Custom" you will need to enter the DPI

*Resolution recommendation*

*Color Photo - 400 dpi or 600 dpi*

**Rotation** - None

**Mirror** - don't check

**Default folder** - here you will save the images. Click @ button to navigate to the location where you would like to save your images, such as an external drive or folder on desktop. See page 9 in the Scanning Guide in the *blue* binder for details.

**File type** - the output type (JPG, TIF, PDF)

*File type recommendations*

*TIF or JPG*

**Filename** - the name of the file. You need to create a unique filename for each image. You can change the filename everytime you scan or you can use the software's automatic sequential number system. You will create a base word such as *wedding2018* and then add *-001+* and you will have a unique name each time. See the File Naming Guide in the *blue* binder for details.

Ex: *wedding2018-001.jpg*, *wedding2018-002.jpg* and so on

# B&W Photo

The screenshot shows the 'Input' tab of a software interface. It contains several dropdown menus and checkboxes. The settings are as follows:

- Options: Standard
- Source: Expression11000
- Mode: Flatbed
- Media: Gray
- Media size: Maximum
- Preview resolution: Auto
- Scan resolution: 400 dpi
- Rotation: None
- Mirror:
- Default folder: /Users/digitalab4/Pictures (with a '@' button)
- File type: JPEG
- JPEG file name: YYYY-MM-DD-0001+.jpg (with a '@' button)
- Default options:

**Options** - Standard

**Source** - Expression11000

**Mode** - Flatbed

**Media** - Gray

**Media size** - Maximum

**Scan resolution** - dependant on size, you can choose "Custom"

**Scan dpi** - if you choose "Custom" you will need to enter the DPI

*Resolution recommendation*

*B&W Photo - 400 dpi or 600 dpi*

**Rotation** - None

**Mirror** - don't check

**Default folder** - where you will save the images. Click @ button to navigate to the location where you would like to save your images, such as an external drive or folder on desktop. See page 9 in the Scanning Guide in the *blue* binder for details.

**File type** - the output type (JPG, TIF, PDF)

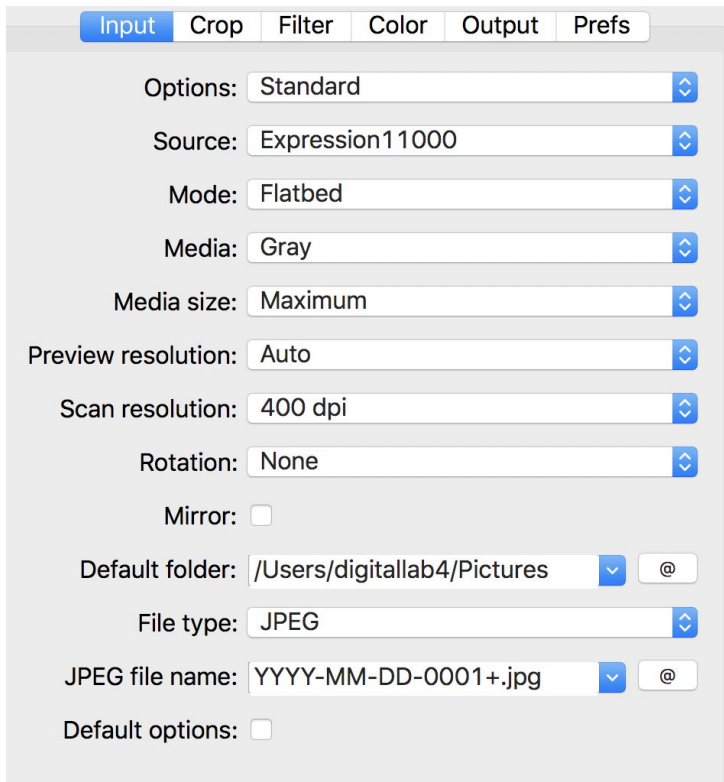
*File type recommendations*

*TIF or JPG*

**Filename** - the name of the file. You need to create a unique filename for each image. You can change the filename everytime you scan or you can use the software's automatic sequential number system. You will create a base word such as *wedding2018* and then add *-001+* and you will have a unique name each time. See the File Naming Guide in the *blue* binder for details.

Ex: wedding2018-001.jpg, wedding2018-002.jpg and so on

# Archival single page document



**Options** - Standard

**Source** - Expression11000

**Mode** - Flatbed

**Media** - Gray

**Media size** - Maximum

**Scan resolution** - dependant on size, you can choose "Custom"

**Scan dpi** - if you choose "Custom" you will need to enter the DPI

*Resolution recommendation*

*Archival document - 400 dpi*

**Rotation** - None

**Mirror** - don't check

**Default folder** - where you will save the images. Click @ button to navigate to the location where you would like to save your images, such as an external drive or folder on desktop. See page 9 in the Scanning Guide in the *blue* binder for details.

**File type** - the output type (JPG, TIF, PDF)

*File type recommendations*

*TIF or JPG*

**Filename** - the name of the file. You need to create a unique filename for each image. You can change the filename everytime you scan or you can use the software's automatic sequential number system. You will create a base word such as *wedding2018* and then add *-001+* and you will have a unique name each time. See the File Naming Guide in the *blue* binder for details.

Ex: *wedding2018-001.jpg*, *wedding2018-002.jpg* and so on